

UNITED STATES DISTRICT COURT  
DISTRICT OF MINNESOTA

Mary Lee,  
Plaintiff,

Civil No. 10-3083 DSD/SRN

v.

**NOTICE OF  
SETTLEMENT CONFERENCE**

Monarch Recovery Management, Inc.,  
Defendant.

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A settlement conference will be held in the above-referenced matter on **November 22, 2010, at 9:30 a.m.**, in Chambers, Suite 9E, U.S. Courthouse, 300 South Fourth Street, Minneapolis, Minnesota, before Magistrate Judge Susan Richard Nelson.

Counsel who will actually try the case and each party, armed with full settlement authority, shall be present. If individuals are parties to this case, they shall be present. If a corporation or other collective entity is a party, a duly authorized officer or managing agent of that party shall be present. If an insurance company is involved, the responsible agent must be present. This means that each party must attend through a person who has the power to change that party's settlement posture during the course of the conference. If the party representative has a limit, or "cap" on his or her authority, this requirement is not satisfied.

The parties and counsel should plan for a full day of mediation. If any party or counsel intend to fly out of town after the mediation, the flight must be scheduled so that the party and its counsel can remain at the mediation until 5:00 p.m.

Trial counsel shall meet with one another on or before **November 8, 2010**, to seek to achieve an agreement to resolve this dispute. If complete agreement is not reached,

each attorney shall deliver to chambers on or before **November 15, 2010**, a letter which shall include: (1) the parties' respective settlement positions before the meeting; (2) the parties' respective positions following the meeting; (3) a concise analysis of each remaining liability issue, with citation to relevant authority; (4) a reasoned, itemized computation of each element of the alleged damages, with a concise summary of the testimony of each witness who will testify in support of the damage computations; and (5) a reasoned analysis justifying their client's last stated settlement position as well as any additional information believed to be helpful to the process of reaching agreement. This letter is for the Court's use only and should not be served on opposing counsel.

DATED: October 7, 2010

s/ Susan Richard Nelson  
SUSAN RICHARD NELSON  
United States Magistrate Judge